Motions & Survey Tally Sheet

We created this tally sheet for you to collect responses on the *Conference Agenda Report* motions and survey. The *CAR* is available for download from the conference webpage: www.na.org/conference. In addition to the motions and survey, the *CAR* contains essays with important relevant content. Summary videos of the *CAR* will be available at www.na.org/conference soon after the release of the *CAR*.

	MOTIONS			
#1	To approve adding zonal delegates from seated zones to the Settlor and Trustor of the Fellowship Intellectual Property Trust (FIPT).	Yes	No	Abs
	Maker: World Board			
	Intent: To reflect the decision at WSC 2018 to make delegates from seated zones voting WSC participants and honor the six-month Fellowship review of this proposal that occurred from December 2020 through May 2021.			
	ARTICLE II: PARTIES TO THE TRUST The Fellowship of Narcotics Anonymous, as given voice by its groups through their regional delegates at the World Service Conference (WSC), is the Settlor and the Trustor. The delegates are the representatives elected by the regions and zones seated at the World Service Conference. Narcotics Anonymous World Services, Inc. is the Trustee of the Trust. The Fellowship of Narcotics Anonymous as a whole is the Beneficiary of the Trust.			
	ARTICLE III: IDENTITY OF TRUST PROPERTY The Trust Property includes all recovery literature, trademarks, service marks, copyrights, and all other intellectual property of the Fellowship. From time to time, the Trustor may add to, modify, or delete property from the Trust. All additions made to the Fellowship's recovery literature, trademarks, service marks, copyrights and all other intellectual property by Narcotics Anonymous World Services, Inc. shall additionally be considered property subject to this Trust. However, note that NA service handbooks and other service materials approved by NA's World Service Conference are specifically excluded from the purview of this Trust. **Recovery literature** should be taken to mean any Narcotics Anonymous book, booklet, or pamphlet intended primarily for use by individual NA members or for use or distribution within the context of an NA recovery meeting. **Only NA recovery literature is designated as Fellowship Approved.** Service materials** should be taken to mean those materials intended primarily for use within the context of an NA service board or committee.			
#2	To approve the revisions to the FIPT Operational Rules contained in Addendum B. Maker: World Board	Yes	No	Abs
	Intent: To revise the Operational Rules to reflect discussions at WSC 2018 about the Inspection of Trustee Activities and to reflect current practices, terms, and language.			
	 A summary of the proposed changes shown in Addendum B includes: A change to the Inspection Clause to reflect discussions at WSC 2018 and clarify that only the WSC can act for the beneficiary—the NA Fellowship as a whole. Various "housekeeping" edits: Changes throughout to update the references to WSC Boards and Committees to better reflect our current 			
	structure. The FIPT was written before the World Board was created. The suggested language in the proposed revisions describes our current system, not that of 1993. o More consistent terminology to refer to the World Service Conference (WSC), Narcotics Anonymous World Services, Inc. (NA World Services).			
	 Two edits to Article 4, Section 12: Trustee Reporting Obligation on page 15 to change <i>calendar year</i> to <i>each fiscal year</i> and to add independent to the description of the annual audit. Changing <i>representatives</i>, <i>conference participants</i>, and <i>RDs</i> to <i>delegates</i> throughout. While all of these terms are widely understood in NA, this is a legal document and consistency in terminology is important, 			
	 and conference participants has no clear legal definition. Correcting errors by adding the word the on page 24 and other edits on pages 15 and 31. A change to the way the Inspection Clause is described on page 37 of the Reader's Notes so that the description reflects the changes suggested to the Inspection Clause itself. 			

#3	To approve the revisions to NA <i>Intellectual Property Bulletin #1</i> contained in Addendum D.	Yes	No	Abs
	Maker: World Board			
	Intent: To revise this bulletin so that it provides more direct and clear guidance, and so that it reflects current practices, terms, and language.			
	This bulletin has been largely rewritten. A clean copy of the bulletin with proposed revisions is contained in Addendum C. A copy tracking the proposed changes is included in Addendum D.			
	 A summary of the proposed changes to Intellectual Property Bulletin #1 includes: Permission would be required to reprint book-length pieces. Current policy that was not clearly expressed in the bulletin has been added to the text. Groups are only allowed to reproduce currently approved versions of recovery literature, as that is all that NAWS is authorized to publish and distribute, and this permission does not include electronic or online formats. The introduction has been rewritten and the section on copyright has been moved ahead of the section on trademarks. Some copyediting changes are suggested, such as using the term policy throughout the document, rather than a mix of policy and guidelines. 			
#4	To acknowledge that an NA meeting that meets regularly in person or virtually can choose to be an NA group if they meet the criteria described in <i>The Group Booklet</i> , including the six points for an NA group, and are consistent with NA philosophy as expressed in our Traditions. (Footnotes will be added to The Group Booklet and GLS, reflecting the decision of the WSC, if this motion passes, and referencing Virtual Meeting Basics as a possible resource.)	Yes	No	Abs
	Maker: World Board			
	Intent: To recognize NA groups that meet virtually, including online and by phone.			
#5	To revise A Vision for NA Service, changing the phrase "his or her own language and culture" to the phrase "their own language and culture." (If this motion passes, A Vision for NA Service will be revised in future printings, including in Fellowship-approved recovery literature.)	Yes	No	Abs
	Maker: World Board			
	Intent: To revise the Vision Statement to be more inclusive.			
#6	To approve a change to World Services Translation Policy in <i>GWSNA</i> to allow the possibility for up to six locally developed personal stories to be included in translated Sixth Edition Basic Texts, if the stories have first been published in the Little White Book of that language. These stories would be placed in their own section in Our Members Share with the following language preceding them:	Yes	No	Abs
	A Vision for NA Service looks forward to a day when addicts around the world have the opportunity to experience our message in their own language and culture. In pursuit of that vision, communities or language groups that have published local stories in the Little White Book may include up to six of those stories in the Basic Text if they choose. These [fill in the number] stories were originally published in the [fill in the language] Little White Book in [fill in the year].			
	Maker: World Board			
	Intent: To better reflect our Vision that "every addict in the world has the chance to experience our message in [their] own language and culture" in our primary text.			
#7	To extend the six World Board members' terms currently expiring in 2024 through the end of the upcoming World Service Conference cycle.	Yes	No	Abs
	Maker: World Board			
	Intent: To accommodate the change to the WSC cycle that has already occurred and avoid World	1		

#8	As a result of the COVID pandemic, to suspend the World Convention of NA (WCNA) rotation policy after 2024, to allow the World Board to determine what is possible and practical moving forward and then seek approval from conference participants.	Yes	No	Abs
	Maker: World Board			
	Intent: Given the disruption in the rotation of WSC and WCNA that has already occurred, the increases in event costs, and the other changes brought about by the pandemic, to allow an evaluation by the World Board and approval by conference participants for what is possible and practical in the future.			
#9	To approve a three-year World Service Conference cycle on a trial basis following WSC 2023 through WSC 2029. Following 2029, the WSC cycle would return to two years, unless another decision is made.	Yes	No	Abs
	Maker: World Board			
	Intent: To put into practice some of what we've learned during the pandemic so that we can shift more resources to work that more directly carries the message. This would bring the WSC resource allocation in line with other changes that have been made in World Services—cuts in staff levels and a 50% reduction in in-person board meetings.			
#10	If Motion 9 is adopted, to approve an interim virtual WSC in the middle of the conference cycle for decisions that are legally necessary and those that conference participants choose to address. As was done in the 2020–2023 cycle, material would be posted on na.org under the same deadline policies as the CAT (90 days prior) and all voting conference participants would be polled to choose the items they wish to address. Maker: World Board	Yes	No	Abs
	Intent: To allow conference participants to address some WSC business between in-person conference meetings.			
#11	If Motion 9 is adopted, to approve a change to the release of the <i>Conference Agenda Report (CAR)</i> to be thirty days earlier than the current policy of 150 days prior to the start of the World Service Conference. The new <i>CAR</i> release day would be 180 days prior to the in-person WSC meeting for English, 150 days for translated versions. The deadline for the finalization of regional and zonal motions would be 270 days. The <i>Conference Agenda Report</i> will be posted on na.org at no cost to members.	Yes	No	Abs
	Maker: World Board			
	Intent: To release the <i>CAR</i> earlier to allow more time for its review.			
#12	To change the current policy of NA World Services automatically funding delegates from seated regions and zones to the WSC to funding available upon request. Maker: World Board	Yes	No	Abs
	Intent: To encourage service bodies to fund their delegates, but ensure that regions and zones that need the funding are able to have it.			
#13	To direct the World Board to create a project plan for the next World Service Conference (WSC), for the development of a new IP for daily personal inventory of gratitude.	Yes	No	Abs
	Maker: Argentina Region			
	Intent: To create a new resource for the fellowship members, through a new IP for the daily personal inventory of gratitude.			

#14	To direct the World Board to create a project plan for consideration at the next WSC to investigate changes and/or additional wording to NA literature from gender specific language to gender neutral and inclusive language.	Yes	No	Abs
	Makers: Sweden and Australia Regions Co-makers: Northern California Region, Wisconsin Region, Ontario Region			
	Intent: This motion will give the conference and the Fellowship the ability to meaningfully discuss changes to our literature to be more inclusive of all our members.			
#15	To direct the World Board to create a project plan for the next WSC to initiate the process for the Fellowship to approve adding "gender" to "What is the NA Program?" to read: "Anyone may join us regardless of age, race, gender, sexual identity, creed, religion or lack of religion."	Yes	No	Abs
	Maker: Southern California Region			
	Intent: To change 'What is the NA Program' to be more gender-neutral and inclusive.			
#16	To direct the World Board to develop a project plan, for consideration at the next World Service Conference, to create a booklet of Step study questions where all answers relate to a line in Chapter Four in the Basic Text.	Yes	No	Abs
	Maker: Baja Son Region Co-makers: South Florida Region, México Occidente Región, Northern California Region, Southern California Region, San Diego Imperial Counties Region & Región de México			
	Intent: To create a fellowship approved, inexpensive, NA Step study questions booklet that relates directly back to the Basic Text			
#17	To place an 8 year moratorium on the creation of new recovery literature after WSC 2023, excluding all translations or literature projects currently in development.	Yes	No	Abs
	Maker: California Inland Region			
	Intent: To suspend the creation of new literature for an 8 year period and free up NA resources to better focus on carrying the message rather than continual literature development.			
#18	To direct the World Board to create a project plan for the next WSC to study permitting service committees of Narcotics Anonymous who are, or may be, willing to serve as literature printing/distribution and selling centers inside and outside the United States.	Yes	No	Abs
	Maker: Tejas Bluebonnet Region			
	Intent: The intention is to study the impacts of permitting service committees of Narcotics Anonymous inside and outside the United States to print and distribute NA literature.			
#19	To direct the WB to create a virtual Institutional Review Board (IRB) to review all researchers and their research questions that request access to the Narcotics Anonymous population through NAWS to conduct research.	Yes	No	Abs
	Maker: Wisconsin Region			
	Intent: To avoid the misuse of Narcotics Anonymous member information.			
#20	To direct NAWS to provide at na.org audio recordings of the worldwide webinars on the topics of Public Relations, Hospital &Institution, Step Writing for Inmates, Fellowship Development, Phone Line, and others.	Yes	No	Abs
	Maker: Wisconsin Region			
	Intent: To provide access to any interested member of Narcotics Anonymous throughout the world so they can hear the Experience, Strength, and Hope (ESH) of members from other geographic parts of the world.			

#21	To direct NA World Services to remove the Hospitals and Institutions Handbook from the inventory.	Yes	No	Abs
	Maker: Free State Region			
	Intent: To remove an outdated service manual from WSO inventory			
#22	If any Motion or Proposal, in Content or Intent, has been submitted and failed to achieve consensus or adoption at two consecutive World Service Conferences, the previously proposed Content and Intent may not be suggested to the Fellowship in the <i>Conference Agenda Report</i> (<i>CAR</i>)/ Conference Approval Track (CAT) or at the WSC for one entire conference cycle.	Yes	No	Abs
	Maker: Southern California Region			
	Intent: To use the Fellowship's decision-making processes and time responsibly and effectively.			
#23	All in-person and virtual World Service Conferences will be streamed to provide access to NA members in English audio.	Yes	No	Abs
	Maker: Kentuckiana Bluegrass Appalachian Region Co-makers: Upper Rocky Mountain Region, Russian-Speaking Zone, Western Russia Region, North- West Russia Region			
	Intent: To allow the entire NA membership a better understanding of what takes place at the World Service Conference.			
#24	All Conference Participant webinars will be streamed to provide access to NA members in English audio.	Yes	No	Abs
	Maker: Kentuckiana Bluegrass Appalachian Region Co-makers: Upper Rocky Mountain Region, Russian-Speaking Zone, Western Russia Region, North- West Russia Region			
	Intent: To allow the entire NA membership a better understanding of what takes place during CP Webinars.			
#25	All votes and straw polls on motions that were included in the <i>Conference Agenda Report</i> or the Conference Approval Track, not to include election ballots, will be displayed in real time for all Conference Participants to see, showing who voted and how they voted.	Yes	No	Abs
	Maker: Kentuckiana Bluegrass Appalachian Region Co-makers: Russian-Speaking Zone, Western Russia Region, North-West Russia Region Intent: To see how each Conference Participant votes on each motion.			

Items in blue with an asterisk come from motions the WSC has already approved to create project plans. The date in parentheses is the year the motion was passed.

Members can fill out this survey online at <u>www.na.org/survey</u> until 1 April 2023.

NEW RECOVERY LITERATURE (CHOOSE UP TO 3)	
No new literature	
No new recovery lit	
New literature to support stepwork	
Booklet of Step study questions taken from Chapter Four, "How It Works," in the Basic Text	
Step working booklet focused mainly on Steps $1-3$, aimed primarily at new members and those in treatment and drug courts	
Step working guide aimed at members not new to working the Steps	
Create a new IP or booklet	
DRT/MAT as it relates to NA* (2018)	
On using social media in NA* (2018)	
Members' experience, strength, and hope on trustworthiness and trusting the process	
IP for a daily personal gratitude inventory	
Personal stories about relationships and families in recovery	
An IP for newcomers containing the NA suggestions	
An IP focused on meditation	
Dealing with trauma/PTSD in recovery	
Spirituality in service: Atmosphere of recovery and spiritual benefits of service	
Dealing with grief in recovery	
Spirituality in NA: What does it mean that NA is a spiritual, not religious program? Including a list of spiritual principles with definitions	
Targeted literature	
Literature for women in recovery* (2020)	
Literature for atheists and agnostics	
Literature for younger members	
Literature for older members	
Literature for experienced members/"oldtimers"	
Literature for LGBTQ+ members	
Literature for First Nations/indigenous members	
Literature for members who are veterans	
Other	
Other:	

Members can fill out this survey online at www.na.org/survey until 1 April 2023.

REVISIONS TO EXISTING RECOVERY LITERATURE (CHOOSE UP TO 2)	
No revisions	
No revisions to recovery literature	
Revise an existing piece of NA literature	
Add "gender" to "What is the NA Program?" to read: "Anyone may join us regardless of age, race, gender, sexual identity, creed, religion or lack of religion."	
Review currently approved recovery literature to gender neutralize NA literature, where possible	
Revise and simplify the <i>Step Working Guides</i>	
Revise the Sponsorship book	
Revise Recovery and Relapse	
Revise Accessibility for Those with Additional Needs	
Revise Am I an Addict?	
Revise <i>H&I Service and the NA Member</i>	
Revise <i>PI and the NA Member</i>	
Revise The Concepts booklet	
Other	
Other:	

Members can fill out this survey online at www.na.org/survey until 1 April 2023.

NEW SERVICE MATERIAL (CHOOSE UP TO 3)	
Public relations	
PR video explaining what NA is, how it works, and how to contact us* (2020)	
Our public image: creating confidence in NA	
More social media guidelines above and beyond the service pamphlet	
More short, focused PR resources such as tools to assist in reaching the medical community, criminal justice, and those who refer people to NA	
Sponsorship behind the Walls basics	
Internal PR basics	
Cooperation, not affiliation—our relationship to others, including AA	
NA services 101	
Virtual service basics (including virtual service meetings, virtual meetings and areas participating in the service system, virtual workshops and trainings, etc.)	
The impact of technology on services and workloads	
Best practices for service workshops	
Carrying the NA message effectively	
Personal application of Concepts and Traditions, as a member and trusted servant	
Facilitation basics	
What is NA World Services and how does it work?	
Fellowship development basics	
Collaborating among service bodies	
When service bodies split or reunify	
Description of service commitments at areas and regions	
Effective report writing	
Tools for leadership and mentorship, including as they relate to service bodies and new meetings	
Group support forum, local service conference and local service board basics	
Policy in NA—different kinds of policy styles and approaches	
Legal, financial, and Seventh Tradition tools	
Self-support in NA (what it means, how we handle funds, banking, digital fund flow, fundraising, misappropriation, etc.)	
Information for creating legal entities/incorporating	
How do we protect the NA message and carry the message? (understanding the <i>FIPT</i> and the issues around illicit literature, local websites, virtual meetings, etc.)	
Area treasurers' and budgeting basics	

Members can fill out this survey online at <u>www.na.org/survey</u> until 1 April 2023.

REVISIONS TO EXISTING SERVICE MATERIAL (CHOOSE UP TO 2)	
Revise existing service material	
Update A Guide to Local Services in NA (GLS)	
Revise Translation Basics	
Revise and update <i>Planning Basics</i>	
Revise and update PR Basics	
Revise and update H&I Basics	
Revise and update the service pamphlet <i>Disruptive and Violent Behavior</i> to reflect current practices in the Fellowship, and include the issue of sexual predators	
Revise and update the service pamphlet <i>Group Business Meetings</i> , with a section on using a CBDM process, and the concept of delegation	
Other	
Other:	

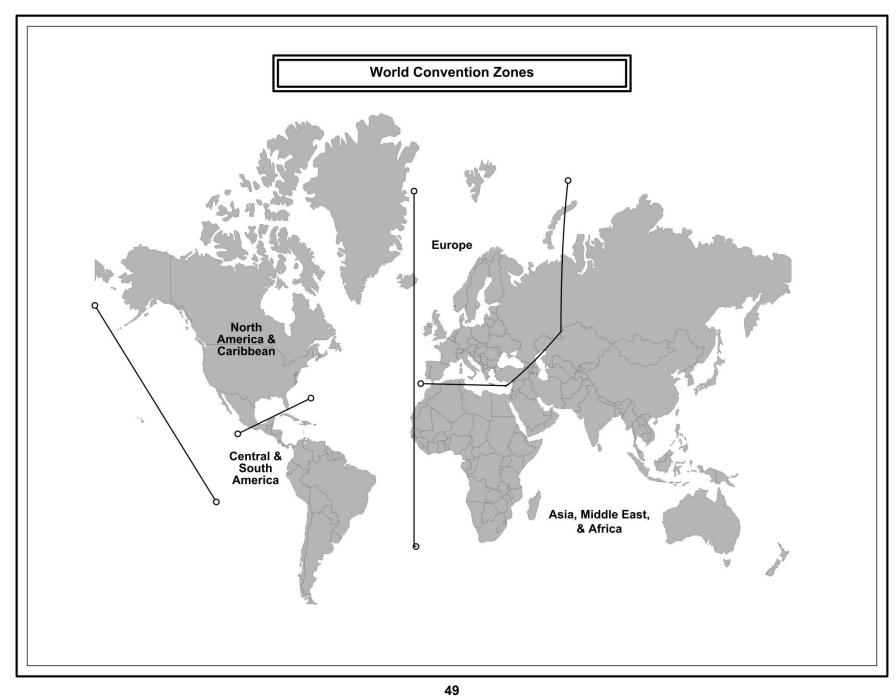
Members can fill out this survey online at <u>www.na.org/survey</u> until 1 April 2023.

ISSUE DISCUSSION TOPICS (CHOOSE UP TO 3)		
IDTs for the next cycle		
Gender-neutral and inclusive language in NA literature		
Reimagining and revitalizing service committees (to further the reach of the NA message, improve communication, provide mentorship and training, and make service more attractive and accessible, learning from our experience the past few years)		
Dealing with disruptive and predatory behavior		
Self-support in NA: Seventh Tradition and Eleventh Concept		
The Fellowship Intellectual Property Trust (FIPT)		
Our Symbol—a closer look		
The importance of our Traditions to NA		
Group conscience and consensus-based decision making		
PR basics—what they are and why they are important		
Spiritual principles and service		
Social media and PR issues		
Making NA accessible for those with additional needs		
Building our unity while respecting our differences		
Retaining members in NA		
Illness/medication and our literature		
Other		
Other:		

Български Srpski Eesti ଓଡ଼ିଆ Nederlands nasa Melayu Tierkçe Mizo tawng मर Gaeilge Română English IsiZulu Motion 5 A Vision for NA Service All of the efforts of Narcotics Anonymous are inspired by the primary purpose of our groups. Upon this common ground we stand committed. Our vision is that one day: Every addict in the world has the chance to experience our message in his or her own language and culture and find the opportunity **Afrikaans** for a new way of life; Every member, inspired by the gift of recovery, experiences spiritual growth and fulfillment through service; NA service bodies worldwide work together in a spirit of unity and cooperation to support the Deutsch groups in carrying our message of recovery; Narcotics Anonymous has universal recognition hrvatski and respect as a viable program of recovery. Honesty, trust, and goodwill are the foundation

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Honesty, trust, and goodwill are the foundation of our service efforts, all of which rely upon the guidance of a loving Higher Power.



What Is the Narcotics Anonymous Program?

NA is a nonprofit fellowship or society of men and women for whom drugs had become a major problem. We are recovering addicts who meet regularly to help each other stay clean. This is a program of complete abstinence from all drugs. There is only one requirement for membership, the desire to stop using. We suggest that you keep an open mind and give yourself a break. Our program is a set of principles written so simply that we can follow them in our daily lives. The most important thing about them is that they work.

There are no strings attached to NA. We are not affiliated with any other organizations. We have no initiation fees or dues, no pledges to sign, no promises to make to anyone. We are not connected with any political, religious, or law enforcement groups, and are under no surveillance at any time. Anyone may join us regardless of age, race, sexual identity, creed, religion, or lack of religion.

We are not interested in what or how much you used or who your connections were, what you have done in the past, how much or how little you have, but only in what you want to do about your problem and how we can help. The newcomer is the most important person at any meeting, because we can only keep what we have by giving it away. We have learned from our group experience that those who keep coming to our meetings regularly stay clean.

SECTION 3: INSPECTION OF TRUSTEE ACTIVITIES

The Fellowship of Narcotics Anonymous, as given voice by its groups through their delegates at the WSC, is the Settlor and the Trustor of the Trust. The Fellowship of Narcotics Anonymous as a whole is the Beneficiary of the Trust. Only the Trustor can request and conduct an inspection of Trustee activities on behalf of the Trust Beneficiary. With the exception of any subject and items excluded by law, there are no limitations on what the Trustor can inspect.

Under Article IV, Section 12 of the Operational Rules, and consistent with California law, Narcotics Anonymous World Services, Inc., as Trustee, is required to, among other things: (1) prepare a year-end financial report for each fiscal year; (2) cause an audit of the Trust activities for each fiscal year to be performed by an independent certified public accountant that includes the revenues and expenses relating to the Trust Properties; and (3) provide a copy of both the financial report and independent audit to all participants of the WSC.

If, after a review of the financial report and independent audit, a member or any component of the NA service structure has questions or concerns, they can contact the World Board. If questions or concerns still remain after contacting the World Board, they would then be discussed through the established Narcotics Anonymous service structure. A request for an inspection can be initiated by any seated region or zone, through its elected delegate, submitting a request by motion to the Trustor, at the World Service Conference, through the Conference Agenda Report.

The standard threshold of two-thirds of voting participants at the WSC required to make a decision is changed in this Section 3 to a simple majority (50% plus one).

Motion 12 (Policy Affected: A Guide to World Services in NA, page 31):

Operational Guidelines of the WSC

4. The World Service Conference offers fundsing, upon request, for the attendance of a delegate from each seated region or zone to the meeting of the WSC, which is held every two years. This funding includes travel, lodging, and meal expenses only. This policy would covers all previously currently seated regions and zones that have attended one of the past three conferences.

5. Any zonal forum with two or more zonally seated regions or communities that are not seated at the World Service Conference may choose to send one zonal delegate and alternate to the World Service Conference to represent those regions or communities. Zonal delegates are eligible to receive the same funding from NA World Services as regional delegates when attending the WSC. This funding includes travel, lodging, and meal expenses only.

Motion 3

NA INTELLECTUAL PROPERTY BULLETIN #1

REVISED JULY 2010

2023 CONFERENCE AGENDA REPORT PROPOSED REVISIONS

Internal Use of NA Intellectual Property

A statement of the The NA Fellowship's policy on the reprinting reproduction and use of copyrighted NA Fellowship-approved recovery literature and the use of registered NA trademarks and service marks by NA groups, service boards, and committees.

—The Fellowship Intellectual Property Trust (FIPT) describes in detail how NA's name, trademarks, and recovery literature are protected and administered by Narcotics Anonymous World Services, Inc. (NAWS). It covers NA's name, NA World Services). At the request of the Fellowship, as given voice by its groups through their regional delegates at the 1993 World Service Conference, and for the benefit of the Fellowship as a whole (who is the Beneficiary of this Trust), the FIPT was created, and NA World Services was formally appointed the Trustee of the Fellowship's intellectual properties, and confirmed to be the sole publisher and distributor of all NA recovery literature. NA World Services is directly accountable to the World Service Conference and, as trustee, holds legal title to all NA trademarks and recovery literature in all forms, including translations, and all mediums, whether printed, electronic and any other media that may be developed in the future. Additional guidelines, contained in this and the. This bulletin and other Intellectual Property Bulletins, for the use of NA's intellectual properties by the fellowship are presented as an adjunct to the FIPT. The guidelines and contain the policies related to the accepted use of NA's intellectual properties within the Fellowship, without having to request specific permission from NA World Services. These policies are based partly on legal considerations and partly on the nature of NA. By followingcreating tThese simple stepspolicies, the fellowship will helpFellowship helps ensure that NA's name, trademarks, and recovery literature will always be available to fulfill our primary purpose. Any use of NA's name, trademarks, recovery literature, or other intellectual property that is not specifically covered here is reserved to Narcotics Anonymous World Services, Inc.

— All matters not specifically addressed by the Intellectual Property Bulletins will be considered under the conditions of the Fellowship Intellectual Property Trust. Any questions or concerns about the Bulletins should be directed to NA's World Service Office.

— This Bulletin reflects the policy affecting the use of NA intellectual property within the NA Fellowship. Use of the fellowships trademarks and recovery literature is a commitment to comply with these Guidelines. Usage inconsistent with the Guidelines is improper. Usage disputes are dealt with in Intellectual Property Bulletin #5.

Use by NA groups

These Guidelines outline the appropriate uses of NA logos and recovery literature by NA groups. The Guidelines also lay out criteria a group can use to avoid improper use. A description of the NA group—its nature, function, and role in the NA Fellowship—can be found in current NA service manuals. You are encouraged to review those sections describing groups prior to attempting use of the Guidelines described below.

Use by NA service boards and committees

Service boards and committees created directly or indirectly by NA groups may use NA logos and recovery literature in the ways described in these Guidelines so long as they register with NA World Services.

Our fiduciary duty

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As trustee, NA World Service has been entrusted with the responsibility to obtain, maintain, and enforce copyright and trademark protection for NA's name, trademarks, and recovery literature on behalf of the Fellowship. Because no one person or group of people owns Fellowship-approved literature, copyright ownership is registered in the name of Narcotics Anonymous World Services, Inc. This ensures, among other things, that the Fellowship's message as presented in our recovery books and pamphlets is not changed, used, or sold by others, and the Fellowship's trademarks are not used in an inappropriate way. This is first and foremost about the integrity of the NA message and the need to protect NA's intellectual property so that NA can continue to own and control its own material. NA World Services has also been delegated the responsibility to ensure that Narcotics Anonymous literature being distributed contains the current text agreed upon by the Fellowship of Narcotics Anonymous. Protecting our copyrights and trademarks is an essential way to guarantee the conceptual fidelity of the NA message, –NA literature, and to safeguard the property of the NA Fellowship.

In order to maintain copyright control, NA recovery material can only be reproduced with permission of NA World Services, the copyright holder. All recovery material has a Fellowship–approved logo described later in this document. This bulletin attempts to outline that permission within Narcotics Anonymous. You can find additional information about these efforts at www.na.org/fipt.

Making our Message Available

NA World Services goes to great lengths to ensure access to the NA message. Fellowship-approved recovery pamphlets, meeting readings, and booklets are posted on www.na.org in over fifty languages. Fellowship websites that wish to provide access to this material should include a link to these pieces, rather than copying or posting this material themselves. NA World Services does not currently post book-length pieces of NA literature online because of our previous experience with the widespread proliferation of PDF versions. The practical inability to control widespread distribution of electronically produced materials weakens the Fellowship's ability to protect its copyrighted material. We fulfill this need by NA World Services distributing thousands of printed books and other recovery literature to addicts in need each year.

Most of NA World Services' income comes from proceeds on the sales of printed literature, and it currently gives away or subsidizes more than a half million dollars' worth of literature each year. The money members do or don't spend on literature affects NA World Services' ability to respond to requests for literature from addicts across the globe. We are not a normal business; we are a spiritual Fellowship that has to manage a business, and that is NA World Services. However, in order to fulfill our mission—to work toward a future where "every addict in the world has a chance to experience the message in his or her own language and culture"—NA World Services needs to remain financially stable and able to reproduce, register, and protect the intellectual property of Narcotics Anonymous.

<u>Policy for Use & Reproduction of NA Recovery Literature by Groups and Service Bodies</u> Use by individual NA members or others

Guidelines Policies, in this or other Intellectual Property Bulletins, do not grant individual NA members or those outside NA permission to use NA trademarks, copyrighted recovery literature, or other intellectual property. Individual NA members or others who wish to use any part of NA's trademarks or copyrighted recovery literature should write directly to NA Narcotics Anonymous World Services, Inc.

GUIDELINES FOR USE OF NA TRADEMARKS

Some of the NA Fellowship's registered trademarks are: the name "Narcotics Anonymous," the stylized NA initials, the diamond in a circle, and the original NA group logo, all shown below:



Narcotics Anonymous







Guidelines for Use

Use of Narcotics Anonymous trademarks should always reflect the seriousness of our primary purpose and our spiritual foundation of anonymity. The Narcotics Anonymous name or trademarks should not be used by an NA group, service board or committee in any way that would imply legal liability or financial responsibility by or to another part of the fellowship, service structure, or outside enterprise.

- Narcotics Anonymous trademarks should not be used in any way that would serve to endorse, finance, promote, or affiliate the NA Fellowship with any outside enterprise.
- Narcotics Anonymous trademarks should not be used in conjunction with any law enforcement, political, medical, or religious slogans, themes, or other related materials.
- Narcotics Anonymous trademarks should not be used or displayed in such a manner as to possibly offend or disrespect the sensibilities of other organizations, groups or NA as a whole.
 - Narcotics Anonymous trademarks should not be used in any manner that could draw us into public controversy.
- —Narcotics Anonymous trademarks should not be used on locally developed recovery literature.

"NA Fellowship Approved" trademark

The "NA Fellowship Approved" trademark is used to indicate that a piece of recovery literature has been approved by the Fellowship of Narcotics Anonymous as given voice by its groups through their regional delegates at the World Service Conference. The "NA Fellowship Approved" trademark may not be used on any other materials.



Marking trademarks

Either the capital letter "R" or a "TM" should be placed inside a small circle to the right of all NA trademarks every time any of them are used. By doing so, we are showing that these logos are legally owned or registered trademarks. This is one way in which we help preserve the fellowship's legal right to ownership of its trademarks.

Protecting artwork

Whenever an NA group, service board, or committee has an artist create original artwork, drawings, designs, or screens using any NA trademark, the NA body should always be sure the artist signs a document releasing to the NA body his or her rights to the artwork, including the original rendering. By doing so, we ensure that neither the NA logos nor any artwork that has been created for the benefit of the fellowship can later be used to benefit a private individual or an outside business enterprise.

GUIDELINES FOR REPRODUCTION OF NA RECOVERY LITERATURE

NA World Services acts as the publisher of all NA Fellowship-approved recovery literature. As such, it has been entrusted with the responsibility to obtain copyright protection for these items on behalf of the fellowship. This ensures that the fellowship's message as presented in our books and pamphlets is not tampered with.

Narcotics Anonymous World Services is largely dependent on the income generated from the sale of NA recovery literature. This income is used to cover the costs of publishing as well as the expenses associated with other services provided to the World Service Conference and the NA Fellowship at-large. A large part of NA World Service's income comes from NA groups who purchase recovery literature to distribute at their meetings. Many groups consider their purchase of NA Fellowship approved recovery literature as one way in which they contribute to the unity and growth of NA as a whole.

Use by NA groups

As a general rule, no one has the authority to reproduce NA Fellowship-approved recovery literature without prior written permission from Narcotics Anonymous NA World Services. However, given the nature of our fellowship Fellowship, our experience indicates that NA groups and only NA groups should have the authority to reproduce fellowship approved recovery literature in certain instances. When preparing to reproduce NA current Fellowship-approved recovery literature, NA groups should discuss pamphlets and booklets, so long as they consider the Fourth Tradition and follow all the limitations described here. A description of these general guidelines: the NA group—its nature, function, and role in the NA Fellowship—can be found in the Group Booklet. This permission does not apply to any Fellowship-approved book-length pieces. A book-length piece is defined as over 25,000 words in English.

When considering the need to reproduce NA Fellowship-approved recovery literature, NA groups should consider the spiritual principles of responsibility, unity, and autonomy as referenced in our Fourth Tradition, and follow all of these general policies:

- 1. An NA group <u>shouldcan</u> only reproduce <u>current booklets and pamphlets of</u> NA Fellowship-approved recovery literature when it has a clear *need* to do so.
- 2. NA Fellowship-approved recovery literature reproduced by an NA group should can only be distributed only-within that group-and never distributed online or in an electronic format. Such materials should always be given away free of charge; they should never cannot be sold to generate income.
- 3. The text of NA Fellowship-approved booksbooklets and pamphlets reproduced by an NA group should notcannot be altered or modified in any way.
- 4. The copyright for the item being reproduced should be shown prominently as follows: "Copyright © [year of first publication], Narcotics Anonymous World Services, Inc. Reprinted by permission. All rights reserved."

Use by registered NA service boards and committees bodies

Registered NA service boards and committees who wish to quote or reprint portions of NA Fellowship-NA service bodies that are registered with Narcotics Anonymous World Services, Inc. may quote or reproduce portions of NA Fellowship-approved recovery literature, up to 25% of the original piece. In the case of NA book-length literature, registered NA service bodies may reproduce or quote up to 25% of a single chapter; daily meditation entries are considered a chapter. If you have questions or want approval to exceed these limits, please contact Narcotics Anonymous World Services, Inc.

For locally developed resources, we ask that the piece clearly state what it is and what service body approved it. In order to avoid confusion, the formatting should not resemble NA recovery literature. Translations of NA recovery literature often involve local reproduction during the local approval process. Approvals for this purpose can be obtained by contacting Narcotics Anonymous World Services, Inc.

NA service bodies that are registered with Narcotics Anonymous World Services, Inc. that wish to quote or reproduce portions of NA Fellowship-approved recovery literature should always include the proper notation or credit identifying the origin of the quote or portion, reprinted portion they wish to use. Generally speaking, the length of a reprint or quote should not exceed 25% of the original piece. In the case of NA books, reprints or quotes should not exceed 25% of a single chapter or section. In the case of an article from *The NA Way Magazine*, the entire piece may be used if the source is fully cited. Any use of NA's name, trademarks or recovery literature that is not specifically covered is reserved to NAWS, Inc.

POLICY FOR USE OF NA TRADEMARKS BY GROUPS AND SERVICE BODIES

Use by individual NA members or others

Policies in the this or other Intellectual Property Bulletins does not create any other right or claim by the user, do not grant individual NA members or those outside NA permission to reproduce or use NA trademarks or other intellectual property. Individual NA members or others who wish to any use NA's trademarks should write directly to Narcotics Anonymous World Services, Inc.

Use by NA groups and service bodies

The policies below outline how all NA groups and also service bodies that are registered with Narcotics Anonymous World Services, Inc. may use NA's trademarks.

Some of the NA Fellowship's registered trademarks are: the name "Narcotics Anonymous," the stylized NA initials, the diamond in a circle, and the original NA group logo, and the PR "stamp" logo, all shown below. NA World Services also has additional registered trademarks that are reserved for use by NA World Services.



Narcotics Anonymous®







Policies for Use

Use of Narcotics Anonymous trademarks should always reflect the seriousness of our primary purpose and our spiritual foundation of anonymity. fellowships marks under The Narcotics Anonymous name or trademarks should not be used by an NA group or service body in any way that would imply affiliation, legal liability, or financial responsibility by or to another part of the Fellowship, service structure, or outside enterprise. That means that we should not use the Fellowship's trademarks, name, or logos:

- in any way that would serve to endorse, finance, promote, or affiliate the NA Fellowship with any outside enterprise;
- in conjunction with any law enforcement, political, medical, or religious slogans, themes, or other related materials;
- <u>in such a manner as to possibly offend or disrespect the sensibilities of other organizations,</u> groups, or NA as a whole; or
- in any manner that could draw us into public controversy.

"NA Fellowship Approved" trademark

The "NA Fellowship Approved" trademark is used to indicate that a piece of recovery literature has been approved by the Fellowship of Narcotics Anonymous as given voice by its groups through their delegates at the World Service Conference. Literature with this trademark is typically the only type of literature read in NA meetings. The "NA Fellowship Approved" trademark is only used by Narcotics Anonymous World Services, Inc. and may not be used by any NA group, service body, or any others, on any other materials.



Marking trademarks

The symbol ® should be placed to the right of all registered NA trademarks every time any of them are reproduced or used, whenever possible. By doing so, we are showing that these trademarks are legally owned or registered. This is one way in which we help preserve the Fellowship's legal right to ownership of its trademarks.

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Whenever an NA group or service body has an artist create original artwork, drawings, designs, or screens using any NA trademark, the NA body should always be sure the artist signs a document releasing to the NA body his or her rights to the artwork, including the original rendering. By doing so, we ensure that neither the NA logos nor any artwork that has been created for the benefit of the Fellowship can later be used to benefit a private individual or an outside business enterprise.

This is the document identified by name in the Fellowship Intellectual Property Trust Operating Rules, Article V, Section 1. It was approved by the Fellowship of Narcotics Anonymous as given voice by its groups through their regional service representatives at the World Service Conference as Trustor of the Fellowship Intellectual Property Trust on 27 April 1993, and revised by the regional delegates at the World Service Conference on 30 April 1997 and 27 April 1998. It may be changed only by the Trustor.

NA Intellectual Property Bulletin #1 was approved by the Fellowship of Narcotics Anonymous as given voice by its groups through their regional service representatives at the World Service Conference on 27 April 1993, applicable as of 1 May 1993. It was amended at the World Service Conference in 1997 and 1998. This bulletin <u>supersedes</u> supercedes all previous Bulletins and policies pertaining to the use of copyrighted literature and registered trademarks and service marks by NA groups, service boards, and committees.

<u>To register, or for more information, contact NA World Services,</u> <u>PO Box 9999, Van Nuys, CA 91409 USA, Tel: (818) 773-9999, Website: www.na.org.</u>

Motion 1 Amendment:

Amendment: To approve adding zonal delegates from seated zones to the Settlor and Trustor of the Fellowship Intellectual Property Trust (FIPT) in Article II and to clarify the description of Recovery Literature in Article III of the FIPT as reflected in Addendum B

Motion 4:

Six Points of NA Group:

- 1. All members of a group are drug addicts, and all drug addicts are eligible for membership.
- 2. As a group, they are self-supporting.
- 3. As a group, their single goal is to help drug addicts recover through application of the Twelve Steps of Narcotics Anonymous.
- 4. As a group, they have no affiliation outside Narcotics Anonymous.
- 5. As a group, they express no opinion on outside issues.
- 6. As a group, their public relations policy is based on attraction rather than promotion.